Re: Request for information under the Freedom of Information Act 2000

Thank you for your email, dated 11 February 2019, making a request under the Freedom of Information Act 2000 for access to information which may be held by NHS Greater Preston Clinical Commissioning Group (CCG).

Please find detailed below NHS Greater Preston CCG’s response to your request, which is formatted as follows:-

1. Details of NHS Greater Preston CCG’s decision in regard to the information requested.
2. A schedule of all the records covered by your request.
3. A statement concerning copyright and re-use of public sector information.
4. Details of how you can appeal this decision should you wish to do so.

This letter addresses each of these parts in turn:-

1. Decision

I can confirm that NHS Greater Preston CCG holds the information requested.

2. Schedule of records/FOI response

Request: Please can you send me the organisation’s Local Area Network (LAN) contract, which may include the following:

- Support and Maintenance- e.g. switches, router, software etc
- Managed- If this includes services than just LAN.

1. Contract Type: Managed or Maintenance

2. Existing Supplier: Who is the current supplier?

3. Annual Spend for each supplier: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier.
4. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.

5. Number of Sites: The number of sites, where equipment is supported by each contract.

6. Hardware Brand: What is the hardware brand of the LAN equipment?

7. Contract Description: Please provide me with a brief description of the overall contract.

8. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.

9. Contract Expiry Date: When does the contract expire?

10. Contract Review Date: When will the organisation is planning to review the contract?

11. Responsible Officer: Contact details including name, job title, contact number and email address?

If the LAN maintenance is included in-house please include the following information:

1. Hardware Brand: What is the hardware brand of the LAN equipment?
2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
3. Number of Sites: Estimated/Actual number of sites the LAN covers.
4. Responsible Officer: Who within the organisation is responsible for LAN please provide me with contact details including name, job title, contact number and email address?
   **Response**: Not applicable. Please see response below under ‘managed by a third party’.

**Request**: If the contract is managed by a 3rd party e.g. Can you please provide me with

1. Existing Supplier: Who is the current supplier?
   **Response**: NHS Midlands and Lancashire Commissioning Support Unit (MLCSU).

**Request**: Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.

   **Response**: There are approximately 86 staff members using the network. Please note that these staff are shared with NHS Greater Preston CCG.

   **Request**: Number of Sites: Estimated/Actual number of sites the LAN covers.

   **Response**: One.
Request: Contract Type: Managed, Maintenance, Installation, Software.

Response: Managed.

Request: Hardware Brand: What is the hardware brand of the LAN equipment?

Response: Cisco.

Request: Contract Description: Please provide me with a brief description of the overall contract.

Response: Provided as part of a wider contract between MLCSU and the CCG.

Request: Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.

Response: 12 months.

Request: Contract Expiry Date: When does the contract expire?


Request: Contract Review Date: When will the organisation is planning to review the contract?

Response: The contract is reviewed annually in January.

Request: Responsible Officer: Who within the organisation is responsible for each of these contract(s) please provide me with contact details including name, job title, contact number and email address?

Response: Matt Gaunt, Chief Finance and Contracting Officer
Email via: michelle.stas@nhs.net.
Tel: 01772 214 232.

3. Copy and reuse of public sector information provided in FOI response

Most of the information provided by NHS Greater Preston CCG in response to Freedom of Information Act 2000 requests will be subject to copyright protection. In the majority of cases the information will be owned by NHS Greater Preston CCG. The copyright for other information may be owned by another person or organisation, as indicated in the information itself: in this case you must apply to the copyright owner to obtain their permission.
You are free to use any information supplied for your own use, including for non-commercial research purposes. It may also be used for the purposes of news reporting. However, any other type of re-use, for example, by publishing the information or issuing copies to the public will require the permission of the copyright owner.

4. Right of appeal to FOI response

If you are dissatisfied with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you are entitled to complain in the following way:

Initially you should complain in writing to the freedom of information officer, either by email on gpccg.foi@nhs.net or post to Chorley House, Lancashire Business Park, Leyland, PR26 6TT, specifying why you feel you have been wrongly denied access to the information requested. The freedom of information officer will ensure your complaint is investigated under NHS Greater Preston CCG’s internal processes and provide you with a written response within 20 working days.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner’s Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Greater Preston CCG.

Yours sincerely

Helen Curtis
FOI Lead
Head of Quality and Performance