28 May 2019

Re: Request for information under the Freedom of Information Act 2000

Thank you for your email, dated 29 April 2019, making a request under the Freedom of Information Act 2000 for access to information which may be held by NHS Greater Preston Clinical Commissioning Group (CCG).

Please find detailed below NHS Greater Preston CCG’s response to your request, which is formatted as follows:

1. Details of NHS Greater Preston CCG’s decision in regard to the information requested.
2. A schedule of all the records covered by your request.
3. A statement concerning copyright and re-use of public sector information.
4. Details of how you can appeal this decision should you wish to do so.

This letter addresses each of these parts in turn:

1. Decision

I can confirm that NHS Greater Preston CCG holds the information requested.

2. Schedule of records/FOI response

   Request: Total amount of apprenticeship levy funds paid into your apprenticeship service account from May 2017 to April 2019

   Response: The total amount paid in from 1 July 2018 to 21 April 2019 (Start date to April 2019) is £5,160.39.

   Request: Total amount of apprenticeship levy funds withdrawn from your apprenticeship service account and used for training and/or assessment from May 2017 to April 2019

   Response: Total amount paid out for apprenticeship training during the above timescales is £4,057.14.

   Request: The total value of levy funds which you expect to expire from your apprenticeship service account in:
Response:
April 2019 - Nil
May 2019 - Nil
June 2019 - Nil
July 2019 - Nil

Request: The lowest hourly rate of pay in use for an apprentice in April 2019

Response: The CCG has only employed one apprentice in April 2019 and therefore this information has been withheld under Section 40 (2) of the FOI Act. The CCG’s approach to the release of employee’s personal details is guided by the Data Protection Act (1st Principle), Section 40 (2) exemption in the Freedom of Information Act and guidance from the Information Commissioner’s Office. We routinely publish the names and other information, such as salary, of individuals who hold senior posts on our website. Typically this is at Management Board level.

It should be noted that the CCG shares the cost of apprentices with NHS Chorley and South Ribble CCG, which directly employs the apprentices.

3. Copy and reuse of public sector information provided in FOI response

Most of the information provided by NHS Greater Preston CCG in response to Freedom of Information Act 2000 requests will be subject to copyright protection. In the majority of cases the information will be owned by NHS Greater Preston CCG. The copyright for other information may be owned by another person or organisation, as indicated in the information itself: in this case you must apply to the copyright owner to obtain their permission.

You are free to use any information supplied for your own use, including for non-commercial research purposes. It may also be used for the purposes of news reporting. However, any other type of re-use, for example, by publishing the information or issuing copies to the public will require the permission of the copyright owner.

4. Right of appeal to FOI response

If you are dissatisfied with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you are entitled to complain in the following way:

Initially you should complain in writing to the freedom of information officer, either by email on gpccg.foi@nhs.net or post to Chorley House, Lancashire Business Park, Leyland, PR26 6TT, specifying why you feel you have been wrongly denied access to the information requested. The freedom of information officer will ensure your complaint is investigated under NHS Greater Preston CCG’s internal processes and provide you with a written response within 20 working days.
If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner’s Office (ICO) for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Greater Preston CCG.

Yours sincerely

Helen Curtis
FOI Lead
Head of Quality and Performance